

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	17 February 2020
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers March – October 2020;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

B – What other options did you consider and why did you reject them and/or opt for this option?

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C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

E – Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Heads of Services for updates.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
5	Human Resources (HR)	
6	Property	
7	Information Communication Technology (ICT)	Monthly joint discussions take place on the work programmes of the Executive and the two Scrutiny Committees in order to ensure alignment.
8	Scrutiny	
9	Local Members	Not applicable.
10	Any external bodies / other/s	Not applicable.

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

F – Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
FF - Appendices:		
The Executive's Forward Work Programme: March – October 2020.		

G - Background papers (please contact the author of the Report for any further information):

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: March – October 2020

Updated: 4 February 2020



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **March – October 2020** is outlined on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

* Key:

S = Strategic – key corporate plans or initiatives

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: March – October 2020

Updated: 4 February 2020

Subject & *category and what decision is sought		Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
March 2020							
1	Annual Equality Report 2018/19 Approval of report.	Social Services Portfolio Holder	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		Delegated decision March 2020	
2	Revenue Budget Monitoring Report – Quarter 3, 2019/20 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 13 February 2020	The Executive 2 March 2020	
3	Capital Budget Monitoring Report – Quarter 3, 2019/20 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 13 February 2020	The Executive 2 March 2020	
4	Housing Revenue Account Budget Monitoring Report – Quarter 3, 2019/20 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 13 February 2020	The Executive 2 March 2020	

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5	Charges for non-residential services 2020/21 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services Cllr Llinos Medi		The Executive 2 March 2020	
6	Standard Charge for Council Care Homes 2020/21 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services Cllr Llinos Medi		The Executive 2 March 2020	
7	Independent Sector Care Home Fees 2020/21 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services Cllr Llinos Medi		The Executive 2 March 2020	
8	Financial Reserves To provide an update on the situation relating to financial reserves.	This is a matter for the full Executive as it provides assurance of current financial position.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 2 March 2020	

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9	Medium Term Financial Strategy and Budget 2020/21 (S) Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 9 January & 13 February 2020 Corporate Scrutiny Cttee 27 February 2020	The Executive 2 March 2020	County Council 10 March 2020
10	Capital Strategy and Capital Programme	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 2 March 2020	County Council 10 March 2020
11	Treasury Management Strategy 2020/21 Adoption of strategy for the new financial year.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 2 March 2020	County Council 10 March 2020
12	Capital Budget 2020/21	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 9 January & 13 February 2020 Corporate Scrutiny Committee 27 February 2020	The Executive 2 March 2020	County Council 10 March 2020

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13	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 23 March 2020	
14	Corporate Scorecard – Q3, 2019/20	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 9 March 2020	The Executive 23 March 2020	
15	Discretionary Housing Payments Policy Approval of amendments to policy.		Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 23 March 2020	
16	Developing Leisure Provision for Future Generations Plan	The approval of the Executive is required as the proposed Leisure Plan involves financial investment considerations	Regulation and Economic Development	Dylan J Williams Deputy Chief Executive Cllr. Carwyn Jones	Partnership and Regeneration Scrutiny Committee 10 March 2020 Finance Scrutiny Panel 13 February 2020	The Executive 23 March 2020	

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17	CIW Inspection of Children's Services in Anglesey – Improvement Plan – 6 month Progress Report		Children's Services	Fôn Roberts Head of Children and Families Services Cllr Llinos Medi	Social Services Improvement Panel 18 February 2020 Corporate Scrutiny Committee 9 March 2020	The Executive 23 March 2020	
18	Public Speaking Protocol for Scrutiny To recommend that the Council adopts the Protocol.		Council Business	Lynn Ball Director of Function (Council Business) / Monitoring Officer Cllr Dafydd Rhys Thomas	Corporate Scrutiny Cttee 9 March 2020 Partnership and Regeneration Scrutiny Cttee 10 March 2020	The Executive 23 March 2020	County Council 19 May 2020
April 2020							
19	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 27 April 2020	

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May 2020							
20	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 18 May 2020	
June 2020							
21	Welsh Language Standards Annual Report 2019/20 Approval of report.	Portfolio holder with responsibility for the Welsh language.	Council Business	Huw Jones Head of Democratic Services Cyng Ieuan Williams	To be confirmed	Delegated decision June 2020	
22	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 15 June 2020	
23	Corporate Scorecard – Quarter 4, 2019/20 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee Date to be confirmed.	The Executive 15 June 2020	

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24	2019/20 Revenue Budget Monitoring Report – Quarter 4 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 15 June 2020	
25	2019/20 Capital Budget Monitoring Report – Quarter 4 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 15 June 2020	
26	2019/20 HRA Budget Monitoring Report – Quarter 4 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 15 June 2020	
July 2020							
27	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 13 July 2020	

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September 2020							
28	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 28 September 2020	
29	Corporate Scorecard – Quarter 1, 2020/21 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee Date to be confirmed.	The Executive 28 September 2020	
30	2020/21 Revenue Budget Monitoring Report – Quarter 1 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 28 September 2020	
31	2020/21 Capital Budget Monitoring Report – Quarter 1 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 28 September 2020	

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32	2020/21 HRA Budget Monitoring Report – Quarter 1 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive 28 September 2020	
October 2020							
33	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 26 October 2020	

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